

DUNDONALD NURSERY UNIT
10 CHURCH GREEN
DUNDONALD
BELFAST BT16 2LP



CONTROLLED NURSERY UNIT
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Together we...
Inspire Believe Achieve

Principal: Mr G R Byers BA PGCE DASE
Chair of Board of Governors: Mr G Ennis

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Website: www.dundonaldprimaryschool.net

Admissions No. 52 (part-time)

Respective Functions of the Board of Governors

The Board of Governors draws up the admissions criteria and delegates to the Principal and Vice-Principal the responsibility for applying these criteria.

Session Times

The enrolment number in Nursery is 52 part-time places.

Morning

8.55am – 11.25am

Afternoon

12:25pm – 2:55pm

The Nursery Unit will be open 3.30pm to 4.00pm from **Monday 5 December to Friday 9 December 2016**. You are invited to come along during this week on a day that suits you. This will provide you and your child with an excellent opportunity to find out about our Nursery provision. If you are unable to attend on any of the dates provided, please contact the school to arrange a visit.

Admissions Criteria

The Board of Governors have determined that in the event of the number of applicants exceeding 52, the following criteria will be applied in the order set down to select children for the places available.

- 1 Children from socially disadvantaged circumstances* who were born between 2 July 2013 and 1 July 2014.
- 2 Children born between 2 July 2013 and 1 July 2014.

***Definition of socially disadvantaged circumstances can be found at Section C on the Pre-School Application Form.**

Sub-Criteria

In the event that the school is oversubscribed in criteria 1-2 preference shall be given in the order set out below:

- (a) Children with an older brother/sister* currently enrolled at Dundonald Primary School or Nursery Unit. Please list name(s) and current class(es);
- (b) Children who are the eldest or only child in the family;
- (c) Children whose parent(s) are employed to work within Dundonald Primary and Nursery Unit;
- (d) Children who have had an older brother/sister* enrolled at Dundonald Primary School. Please list name(s) and last year of attendance;
- (e) Children whose parent/guardian attended Dundonald Primary School. Please list name(s) and last year of attendance.

*includes half-brother/sister, stepbrother/ sister, foster brother/sister.

Supplementary Criteria

In the event of oversubscription in any of the above sub-criteria preference will be given, in the order set down, to children on the following basis:

- i. Dundonald Nursery Unit listed as first preference.
- ii. Preference will be given to the child who lives closest to the main entrance of the school. Distances will be measured in a straight line from the child's home address to the front door of the school using Ordnance Survey of Northern Ireland. Where 2 or more children live equidistant from the school final selection will be by lot.

Should there be any places remaining, applications will be considered from those children born between 2 July 2014 and 1 July 2015, taken in chronological order (starting with the oldest). Where two or more children have the same date of birth, preference will be given to the child who lives closest to the front gate of the school. Distances will be measured in a straight line from the child's home address to the front door of the school using Ordnance Survey of Northern Ireland. Where 2 or more children live equidistant from the school final selection will be by lot.

Applications after 1 September 2017

Criteria as above.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on, or attached to, the application form. Parents should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application form or attached to it. For example, whether the child has brothers or sisters attending the school/is the eldest or only child in the family.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

All applicants should note that where an address contained within an application qualifies it for admission prior to a place being offered, then that address will need to be verified.

With the completed application form parents must provide the following:

- Printed evidence that the child's main residence has been used in the application.
- The child's original Birth Certificate.

Waiting List Policy

The Waiting List Policy is available directly from the School.